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A meeting of the Special **Overview & Scrutiny Committee** will be held Virtually on **Friday 27 November 2020 at 9.30 am**

MEMBERS: Mr A Moss (Chairman), Mr K Hughes (Vice-Chairman), Mrs C Apel, Mrs T Bangert, Mr G Barrett, Mr M Bell, Mrs N Graves, Mr D Palmer, Mr C Page, Mr H Potter, Mrs S Sharp and Mr T Johnson

AGENDA

1 **Chairman's Announcements**

Any apologies for absence will be noted at this point.

2 **Urgent Items**

The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.

3 **Declarations of Interests**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

4 **Public Question Time**

The procedure for submitting public questions in writing no later than 12:00 on 25 November 2020 is available upon request from Democratic Services (the contact details for which appear on the front page of this agenda).

5 **Corporate Plan Review Task and Finish Group**

The material relevant to this item can be found on pages 151-154 of the Overview and Scrutiny agenda pack for 17 November 2020.

The Committee is requested to note this report from the Corporate Plan Task and Finish Group and to confirm that it is satisfied that the Council is achieving satisfactory levels of performance against the targets and activities in the 2020/21 Corporate Plan mid-year progress report.

6 **Southern Water - Discussion on the way forward**

Discussion of the way forward for future scrutiny of Southern Water.

7 **Forward Plan**

The material relevant to this item can be found on pages 155-169 of the Overview and Scrutiny Committee agenda pack for 17 November 2020.

Members are requested to consider the latest Forward Plan and whether any items should be added to the Committee's Work Programme.

8 **Leisure Services Performance Review**

The material relevant to this item can be found on pages 175-199 of the Overview

and Scrutiny Committee agenda pack for 17 November 2020.

The committee is requested to:

- 1.1. Receive the 2019-20 Annual Report from Everyone Active (Sport and Leisure Management Ltd) Appendix A.
- 1.2. Review the report and approve that the contractor is achieving satisfactory levels of performance against the outcomes in section 2.0 and the key performance indicators in section 4.0 of the 2019-2020 annual report, appendix A.

9 **Exclusion of the Press and Public**

The Committee is asked to consider in respect of the following items whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

10 **Leisure Services Performance Review**

The material relevant to this item dealt with under this part of the agenda can be found on pages 201-205 of the Overview and Scrutiny Committee agenda pack for 17 November 2020, **for members of the Overview and Scrutiny Committee and senior officers only (salmon paper).**

The committee is requested to note the performance of the leisure services to the end of September 2020 following the reopening of leisure centres in July 2020 and refer any comments to Cabinet.

11 **Future Services Framework - Efficiency Savings and Policy Options**

The material relevant to this item dealt with under this part of the agenda can be found on pages 207-218 of the Overview and Scrutiny Committee agenda pack for 17 November 2020, **for members of the Overview and Scrutiny Committee and senior officers only (salmon paper).**

The Committee is requested to:

1. The Committee note the £1.4m of annual revenue savings identified from the efficiencies exercise and detailed in Appendix 1.
2. The Committee provides comments on the policy options contained in paragraphs 6.5 to 6.9.
3. The Committee provides comments on the proposal to defer Stage 3 of the Future Services Framework for a period of twelve months.
4. The Committee review the non-statutory services contained in Appendix 2 and comment on any that they wish to disinvest in.

12 **Late Items**

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
 - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices).
 - b) The press and public may view this information on the council’s website [here](#) unless they contain exempt information.

NON-OVERVIEW AND SCRUTINY COMMITTEE MEMBER COUNCILLORS SPEAKING AT THE MEETING

Standing Order 22.3 of Chichester District Council’s Constitution provides that members of the Council may, with the Chairman’s consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Chairman intends to apply this standing order at Overview and Scrutiny Committee meetings by requesting that members should *normally* seek the Chairman’s consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Overview and Scrutiny Committee meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.